

# NON-TEACHING STAFF APPLICATION FORM

Position	Date
Personal Information	
Name	
Address	Postcode
PhoneEmail	
If not an Australian citizen, please provide relevant details	of your eligibility to work in Australia
Christian Background	
What church do you regularly attend?	
Pastor's name	Phone
Briefly describe your Christian faith journey (your testimony	/).
Provide a brief summary of relevant experience or qualifica	ations.

## Referees

Christian references Please include your Pastor if possible.

Name	Church/Position	Telephone

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Professional References Please include a manager/supervisor under whom you have worked recently.

Name	School/Position	Telephone

## Declaration

Having read the *HCC College Purpose and Vision* (available on the College website) and the Role Statement for this position, I agree to abide by them, and hereby apply to Hope Christian College, declaring the content of this application to be true and correct.

Signature......Date.....

Email this application to Human Resources: recruiting@hopecc.sa.edu.au.

Please include the following attachments:

**Resume:** current, which must include:

- your relevant degrees and tertiary qualifications
- relevant work history
- relevant experience

To be considered for this position you must be willing to obtain the following. Please include the following if they are current and available:

### Compliance documents:

- Working with Children Check
- Responding to Risk of Harm Abuse and Neglect (RRHAN-EC)Training Certificate
- First Aid training

## CHILD SAFE ENVIRONMENTS DECLARATION

#### I have never:

- 1. Been charged or convicted with dishonesty or a sexual offence or an offence against the person of a student or child or;
- 2. Been dismissed from any employment or had my services as a volunteer or consultant terminated on the grounds that I was involved in improper conduct with a student or child; or
- 3. Retired or resigned from any employment, consultancy or volunteering activity following allegations that I was involved in improper conduct with a student or child; or
- 4. Been advised by any employer or organization that my name has been included on a list of those not to be employed or used as a volunteer or consultant on a child-related area of activity.

If you cannot answer **NO** to any or all of the above questions please provide details of any convictions or charges.

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act (1936).

Signature.....Date.....