



Position(s) applied for Date.....

Applicant's Personal Information

Name.....

Address.....Postcode.....

Phone.....Email.....

Place of Birth.....

If you are not an Australian citizen, please provide relevant details of your eligibility to work in Australia.....

Christian Background

What local church do you regularly attend?.....

Pastor's name.....Phone.....

How are you active in your church?.....
.....
.....

Detail your Christian faith journey (your testimony).....
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Inherent Requirements of the Position

The following question relates to your ability to perform the inherent requirements of the position you are applying for. Prior to answering the question, please read the job description carefully and direct any queries you may have through the EA to the Principal. This question is asked so Hope Christian College does not place you in an environment, or give you tasks, which could lead to physical or psychological harm. The College is committed to providing and maintaining, so far as practicable, a working environment that is safe and without risks to health for its staff members. Where any issues are raised which could affect your ability to perform the inherent requirements of the position, you may be asked to participate in a medical assessment, to advise on your medical or functional suitability for the roles and/or whether any adjustments to the working environment may be reasonable or appropriate to assist you to perform work. Hope Christian College is committed to equal opportunity in employment.

Do you have any physical or mental health problems which could affect your ability to carry out the duties of the position or the safety and wellbeing of the students in your care?

- Yes No

If yes, please provide relevant details.....

Teaching Credentials

Teacher's Registration Certificate number.....

Application is pending

Graduate Applicants please provide copies of your most recent teaching Practicum reports and your academic transcript to date.

Referees

Christian references Please include your Pastor if possible.

Name	Church/Position	Telephone

Professional References Please include a current Principal or Supervisor.

Name	School/Position	Telephone

Application

Having read the *HCC College Purpose and Vision and Role Statement* (available on the College website) and agreeing with them, I hereby make application for an employment position at Hope Christian College declaring the content of this application to be true and correct.

Signature.....**Date**.....

Email all employment applications to Mrs Jenny Harrison (EA to the Principal) via email: jenny.harrison@hopecc.sa.edu.au. To be considered for this position please ensure you have included all of the following attachments:

- Employment Application Form**
- Cover Letter** (1-2 pages discussing your teaching philosophy, ambitions and suitability)
- Resume** current resume which must include:
 - your relevant degrees and tertiary qualifications (with major and minor fields of study)
 - relevant further Education courses undertaken (including Christian study)
 - relevant employment experience you have had
 - if you are currently studying.
 - **Additionally**, for teaching position applications:
 - your teaching experience including subjects and year levels taught
 - FTE years of teaching (including your last year of teaching).
- Current Child Safe Environments documents**
 - Working with Children Check
 - Responding to Abuse and Neglect (RAN) Training Certificate
 - First Aid training (optional).
- Other relevant documents where appropriate**
 - graduate applicants most recent teaching Practicum reports
 - any other documents alluded to in the Employment Application Form (e.g. Visa information for non-Australian citizens).

CHILD SAFE ENVIRONMENTS DECLARATION

I have never:

1. Been charged or convicted with dishonesty or a sexual offence or an offence against the person of a student or child or;
2. Been dismissed from any employment or had my services as a volunteer or consultant terminated on the grounds that I was involved in improper conduct with a student or child; or
3. Retired or resigned from any employment, consultancy or volunteering activity following allegations that I was involved in improper conduct with a student or child; or
4. Been advised by any employer or organization that my name has been included on a list of those not to be employed or used as a volunteer or consultant on a child-related area of activity.

If you cannot answer **NO** to any or all of the above questions please provide details of any convictions or charges.

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act (1936)*.

This application must be accompanied by a current:

- SA Teachers Registration Certificate
- Working with Children Check
- Responding to Risk of Harm, Abuse and Neglect (RRHAN) Training Certificate

Signature.....**Date**.....