



HOPE
CHRISTIAN COLLEGE
A Ministry of Craigmore Christian Church

Learning Area Leader Role Statement

“And whatever you do, do it heartily, as to the Lord and not to men.” Colossians 3:23

The role of Learning Area Leader, is an important leadership role at Hope Christian College. The role of Learning Area Leader, is pivotal in developing and maintaining student and staff culture with respect to the teaching of the relevant curriculum. The Learning Area Leader has a vision for the growth and advancement of the Learning Area. They have a passion for the understanding, development and acceptance of the Christian faith in the student cohort. They understand curriculum has the potential to shape student life. They lead the faculty to develop and maintain a high quality scope and sequence and assessment within the curriculum across Years 6-12.

The Role Statement of the Learning Area Leader at Hope Christian College is to be read in conjunction with the Teacher Role Statement. The personal, professional and general teacher responsibilities which are contained in the Teacher Role Statement document and also apply to the Learning Area Leader. The role of Learning Area Leader, forms part of a full-time teacher load. This staff member will have a degree of autonomy and be able to work independently. They will enjoy a good working relationship with the Principal and Heads of Schools. They are responsible to, and work collaboratively with the Director of Studies in matters of curriculum. They are responsible to the Business Manager in matters of finance.

Position responsibilities

- Key Responsibilities to Students
 - Embrace the aims of the curriculum and program to engage students in rigorous and innovative teaching and learning so as to facilitate a growth in student learning
 - Ensure that the program is aligned to the College Mission and Vision, and Statement of Faith
 - Ensure that there is an appropriate scope and sequence across the Years 6-12 Christian Life program
 - Liaise with teachers to achieve the above
- Key Curriculum Responsibilities
 - Develop and advance the Learning Area in conjunction with the Director of Studies
 - To oversee the ongoing implementation and development of the ACARA & SACE curriculum as relevant.
 - Ensure consistency across year levels with regard to curriculum delivery and assessment
 - Work with teaching staff in a Learning Area professional development capacity
 - To use appropriate Biblical discernment when approving course material, and to enable opportunities to incorporate a Christian Worldview within each subject in the faculty area
- Key Administration Responsibilities
 - Facilitate unity and positive, collaborative relationships within the faculty
 - Liaise with the Director of Studies, Principal and others as needed to plan and meet strategic Learning Area goals
 - To implement and maintain an effective, engaging curriculum delivery across the faculty, including:
 - Maintaining systems and procedures to ensure high academic standards within the faculty area
 - Facilitating the use of the Learning Management System
 - Monitoring the suitability of faculty resources such as text-books, software and equipment
 - The integration of ICT in Years 7 & 8, and STEAM learning within the faculty
 - Oversight of suitable forms of assessment, including the approval of faculty area examinations, Facilitating in-faculty moderation
 - To ensure that curriculum programs are up to date and mounted on the learning management system
 - To maintain effective lines of communication with faculty staff and with the Director of Curriculum
 - To provide professional support, and facilitate the professional development needs for, faculty members as necessary. This includes mentoring support for new staff.
 - Make recommendations regarding capital equipment and resources to meet the College's needs in relation to Christian Life
 - Manage the Learning Area budget in conjunction with faculty
 - Convene and attend appropriate faculty meetings

- To provide effective communication to parents relating to faculty matters, such as:
 - Within the college curriculum booklet
 - On subject selection nights
 - In the newsletter, where appropriate
- Participate in the Curriculum Committee
- Key Professional Responsibilities
 - Be involved in ongoing professional learning related to the role
 - Participate in the Curriculum Committee
- Other responsibilities as needed and directed by the College

The tenure of this position is for three years commencing at the start of the pre-service days and ending at the conclusion of the last term week of the third year.

Tenure: 3 years and Years 6-12 in its scope.

Release time: 5 Lessons

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