



## Contract On-Staff Relief Teacher (Years R – 6) Role Statement

“And whatever you do, do it heartily, as to the Lord and not to men.” Colossians 3:23

### Overview of Role

A teaching role at HCC is considered to be a calling in the Christian-missional sense of the word. HCC staff desire to develop the whole child in a caring, nurturing environment in the knowledge of the gospel of Jesus Christ.

The Contract On-Staff Relief Teacher is able to teach a variety of subjects, year levels and other teaching roles as required to implement lessons as set by the absent teacher or supervise and engage students in unplanned relief lesson situations. The Contract On-Staff Relief Teacher does not require a qualification in every subject.

The Contract On-Staff Relief Teacher will be expected to cover some Yard Duties and may be required to be involved in some extra-curricular activities such as excursions and camps.

### Personal requirements

- Personal Christian faith with an active involvement in a mainstream, evangelical church
- a commitment to Christian Education through teaching
- adaptability
- excellent communication skills
- authenticity and honesty in all relationships.

### Professional requirements

- Appropriate teaching degree qualification
- current South Australian Teacher Board Registration
- current Working with Children Check
- current RRHAN certificate.

### Professional qualities and abilities

- Exemplary teaching ability
- able to teach across a range of year levels and subjects
- demonstrated understanding of students and how they learn
- support for the educational aims and Christian world view of Hope Christian College
- work as part of a team
- conflict resolution skills
- effective time management
- organizational skills including scheduling and prioritizing
- maintain a child-safe learning environment
- administrative skills.

### Position responsibilities

#### *Teaching*

- Implement lessons as set by the absent teacher
- improvise when unplanned supervision of a class occurs

- involvement in excursions and camps
- involvement in extra-curricular activities as required.

**Administration**

- Compliance in matters of roll marking/attendance
- follow procedures and reporting for class behaviour management matters
- attend staff meetings as directed by your line manager.

**Professional**

- Follow the instructions of line managers
- involvement in ongoing professional learning
- maintain Teacher Board Registration status
- follow HCC policy, process and procedure.

Any other responsibilities as needed and directed by the College.

This *Role Statement* is to be read in conjunction with the *HCC Statement of Faith* and the *HCC Staff Code of Conduct*.

**Fixed Contract:** Until 16 Dec 2022 (with the possibility of becoming an ongoing role)

**Remuneration:** Competitive rate of remuneration

Appointee name ..... Appointee signature ..... Date .....

Principal Signature..... Date .....