



**Personal Information**

Position being applied for: .....

Applicant's name .....

Address ..... Postcode .....

Telephone: Home ..... Work ..... Mobile .....

Email Address.....

Marital Status: Married Single (Please circle)

Have you had any recent illness? Yes / No If yes, please explain .....

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**Attachments**

- 1. Christian Background

**Please attach a cover letter of not less than half a page discussing your Christian faith journey, and your work philosophy, experience and ambitions.**

- 2. Resume

Please attach your current resume.

**Church Details**

What is your denominational preference?.....

What local church do you regularly attend? .....

Pastor's name ..... Phone .....

Are you active in your Church? Yes / No In what capacity? .....

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**Professional**

What Tertiary training, if any, have you had?

COURSE	NAME OF INSTITUTION	YEAR COMPLETED

List relevant employment experience that you have had .....

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What is your current position / What was your last position? .....

When did you resign / or intend to resign? .....

**Referees**

List below Professional and Christian character referees. Please include your Pastor and if possible a Principal or Supervisor under whom you have worked recently.

**Christian referees** (one of whom must be the Pastor of your Church)

Name	Position in Church	Telephone

**Professional Referees**

Name	Current Company & position held	Telephone

**Disclaimer - I have never:**

1. Been charged or convicted with dishonesty or a sexual offence or an offence against the person of a student or child or;
2. Been dismissed from any employment or had my services as a volunteer or consultant terminated on the grounds that I was involved in improper conduct with a student or child; or
3. Retired or resigned from any employment, consultancy or volunteering activity following allegations that I was involved in improper conduct with a student or child; or

4. Been advised by any employer or organization that my name has been included on a list of those not to be employed or used as a volunteer or consultant on a child-related area of activity.

If you cannot answer No to any or all of the above questions please provide details of any convictions or charges.

**Declaration**

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act.

.....Signature ..... Date

**Application**

Having read the College Purpose & Vision of Hope Christian College, I hereby make application for a Grounds & Maintenance role at Hope Christian College declaring the content of this application to be true and correct.

.....Signature .....Date

The applicant must attach copies of the following certificates or be willing to gain these prior to commencing work at Hope Christian College:

- Working with Children Check
- Responding to Abuse and Neglect Training Certificate