



11 August 2020

Dear Parents and Guardians,

COLLEGE PHOTO DAY THURSDAY 27 AUGUST 2020

Thursday 27 August is a date to write in your diaries! This is our 2020 College Photo day. Photos are such an important way to record memories of your child's schooling. They are also an important part of the College data-base, so all children will be photographed regardless of whether you wish to purchase any photos for yourself.

Please read and take note of the following to ensure a successful photo day:

- **The preferred method of ordering and payment is online.** Instructions are on the envelope your child will be given to bring home.
- Each student will be given an envelope with their individual code. You use the information on this envelope and the code to order and pay for your photos online using a computer or mobile device.
- **If you are not going to order any photos, you still need to return the envelope to the College.** (You can order photos at a later date using the online ordering facility.)
- **If you are unable to place an online order:**
 - **You can pay by cash on Photo Day only – do not send money for Photo's before August 27.**
 - **You must have the correct money to place in the envelope, as the College Office does not hold change.**
- The individually coded envelopes need to be returned to your child's teacher on Photo Day – 27 August.
- If you want to order a photo of all of your children together who attend the College, you will need to collect a Family photo envelope from Student Services, and enclose the correct cash payment, Family Photos cannot be ordered or paid for online.

We want our students to look neat and tidy for the photos, so that you can enjoy the memories for years to come. This means that all students need to be wearing their formal winter uniform. The attached list will serve as a check-list for the morning when your children are getting ready for school!

If you have any questions regarding Photo Day, please call MSP Photography 8132 1148 for all enquiries or email enquiries.adel@misp.com.au

Yours sincerely

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Photo Day checklist

Reception to Year 9 Students

Girls

- Reception to Year 5 Winter Pinafore, Year 6 – 9 Winter Skirt
- White long-sleeved shirt (Reception-Year 2 may wear a white skivvy)
- Tie
- Jumper
- Black tights (Reception to Year 2 girls may wear long white socks or black tights)
- Black tights or black knee high socks for Year 3 – Year 9

Boys

- Long College trousers
- White long-sleeved shirt
- Jumper
- Tie
- Grey socks

Year 10 to 12 Students

Girls

- Winter Skirt
- White long-sleeved blouse
- Tie
- Black tights or black knee high socks
- Blazer

Boys

- Long College trousers
- White long sleeved shirt
- Tie
- Grey socks
- Blazer

Unfortunately, along with the above "do's" there are some "don'ts"

- No PE uniform is to be worn on photo day
- Year 12 students must have their Blazer, not their Year 12 top
- Girls in Reception to Year 5 are not permitted to wear any make-up
- Girls in Years 6-12 are permitted to wear a light covering of foundation, and some clear lip gloss. No eye make-up is allowed.
- Boys must be clean shaven
- Girls hair must be tied back