



**HOPE**  
CHRISTIAN COLLEGE

Hope Opportunity Promise Excellence

## STUDENT'S ACADEMIC INFORMATION

FAMILY NAME \_\_\_\_\_ STUDENT'S NAME \_\_\_\_\_

*A separate form must be completed for each child enrolling.*

PRESENT SCHOOL ATTENDING \_\_\_\_\_

PRESENT KINDY ATTENDING OR WILL BE ATTENDING \_\_\_\_\_

**Note :** Please provide the student's last year's school report with this application. If your child has a learning difficulty, psychiatric or special needs, please provide any reports or evaluations that your child has undertaken. An interview cannot be organised until we have all of the appropriate paperwork.

### SCHOOL REPORTS PROVIDED

Yes  No

Does the student aim to prepare for Tertiary Education? Yes  No  Unsure

Does the student have any special learning needs or concerns? Yes  No

If 'yes', please provide further details: \_\_\_\_\_

Has the student undergone any professional assessment/s for the above learning needs or concerns?  
eg speech, language, psychological? Yes  No

**If 'yes', please provide copies of assessment.** ASSESSMENT PROVIDED Yes  No

## STUDENT'S DISCIPLINE INFORMATION

Has the student had any discipline difficulties at school? Yes  No

If 'yes', please give details.

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Has the student been suspended or expelled from another school? Yes  No

If 'yes', please give details.

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Has the student been in trouble with the law, been arrested, or been investigated by the Department of Family and Community Services? Yes  No

If 'yes', please give details.

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**IF THE STUDENT SPEAKS ENGLISH AS A SECOND LANGUAGE, PLEASE COMPLETE QUESTIONS 1-3**

- 1 Did the student attend a language school for new arrivals?  Yes  No
- 2 Does the student attend language school?  
If 'yes' which language? \_\_\_\_\_  Yes  No
- 3 How proficient is the student in speaking English?  Fluent  Functional  Broken

**PLEASE ANSWER ALL QUESTIONS AS THEY ARE A GOVERNMENT REQUIREMENT**

**1. Parent's Nationality (where do you have citizenship):**

*Mother:* \_\_\_\_\_ *Father:* \_\_\_\_\_

**2. Parent's country of birth:**

*Mother:* \_\_\_\_\_ *Father:* \_\_\_\_\_

**3. Parent's Ethnicity (Grandparents' Country of Birth):**

*Mother:* \_\_\_\_\_ *Father:* \_\_\_\_\_

**4(a). What is the highest year of primary or secondary school the parents/guardians have completed?**

*(For persons who have never attended school, mark 'Year 9 or equivalent or below.)*

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Year 12 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent.....	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below.....	<input type="checkbox"/>	<input type="checkbox"/>

**4(b). What is the level of the *highest* qualification the parents/guardians have completed?**

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Bachelor degree or above.....	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma.....	<input type="checkbox"/>	<input type="checkbox"/>
Certificate I to IV (including trade certificate).....	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification.....	<input type="checkbox"/>	<input type="checkbox"/>

**Using the list over the page, please select the appropriate parental occupation group.**

• If the person is not currently in paid work but has had a job in the last 12 months, or has retired in the last 12 months, please use the person's last occupation.

If the person has not been in paid work in the last 12 months, enter '8' in the appropriate box.

**5(a). What is the occupation group of the mother/parent1/guardian1?**

**5(b). What is the occupation group of the father/parent1/guardian1?**

## List of Parental Occupation Groups (for question 2)

### Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

**Senior executive/manager/department head** in industry, commerce, media or other large organisation.

**Public service manager** (Section head or above), regional director, health/education/police/fire services administrator

**Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director]

**Defence Forces** Commissioned Officer

**Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

**Health, Education, Law, Social Welfare, Engineering, Science, Computing** professional

**Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

### Group 2: Other business managers, arts/media/sportspersons and associate professionals

**Owner/manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

**Specialist manager** [finance/engineering/production/personnel/industrial relations/sales/marketing]

**Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer]

**Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

**Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator,

proof reader, sportsman/woman, coach, trainer, sports official]

**Associate professionals** generally have diploma/technical qualifications and support managers and professionals.

**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician/associate professional

**Business/administration** [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

### Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

**Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

**Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk,

betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services

clerk, admissions clerk]

**Skilled office, sales and service staff.**

**Office** [secretary, personal assistant, desktop publishing operator, switchboard operator]

**Sales** [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

**Service** [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

### Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

**Drivers, mobile plant, production/processing machinery and other machinery operators.**

**Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

**Office assistants, sales assistants and other assistants.**

**Office** [typist, word processing/data entry/business machine operator, receptionist, office assistant]

**Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service

station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

**Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

**Labourers and related workers**

**Defence Forces** ranks below senior NCO not included above

**Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

**Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]





# HOPE

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### MEDICAL HISTORY

**A separate form must be completed for each child enrolling.**

***It is mandatory that all students with symptoms of a communicable disease be excluded from school until well.***

FAMILY NAME: \_\_\_\_\_ STUDENT'S NAME: \_\_\_\_\_

ALLERGIES: \_\_\_\_\_

REGULAR MEDICATION: \_\_\_\_\_

MEDICARE NUMBER: \_\_\_\_\_ AMBULANCE COVER: Yes  No

PRIVATE HEALTH FUND: Yes  No  Details: \_\_\_\_\_

EMERGENCY CONTACT: Name: \_\_\_\_\_

***(Other than Parents)***

Phone Number: \_\_\_\_\_ Mobile: \_\_\_\_\_

FAMILY DOCTOR: Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### PAST MEDICAL HISTORY

Does your child have / had any of the following conditions? (***Please tick the appropriate box / boxes***)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Chicken pox    | <input type="checkbox"/> Asthma                         | <input type="checkbox"/> ADD (Attention Deficit Disorder)       |
| <input type="checkbox"/> Measles        | <input type="checkbox"/> Epilepsy                       | <input type="checkbox"/> Asperger's Disorder                    |
| <input type="checkbox"/> Mumps          | <input type="checkbox"/> Diabetes                       | <input type="checkbox"/> ADHD (Attention Deficit Hyperactivity) |
| <input type="checkbox"/> Pneumonia      | <input type="checkbox"/> Mental illness                 | <input type="checkbox"/> Cerebral Palsy                         |
| <input type="checkbox"/> Speech problem | <input type="checkbox"/> ASD (Autism Spectrum Disorder) | <input type="checkbox"/> Other _____                            |

***If you have ticked any of the above conditions, please give details below:***

PHYSICAL IMPAIRMENT: \_\_\_\_\_

VISUAL IMPAIRMENT: \_\_\_\_\_

Does your child need prescription lenses or print modification to do their work?  Yes  No

HEARING IMPAIRMENT: \_\_\_\_\_

Does your child need hearing aids or individual instruction to optimise their hearing?  Yes  No

PSYCHOLOGICAL / PSYCHIATRIC PROBLEMS:

Has your child seen a psychologist or psychiatrist?  Yes  No

Please give details: \_\_\_\_\_

***If 'yes', please provide copies of assessment.*** ASSESSMENT PROVIDED  Yes  No

## MEDICAL HISTORY

	Triple Ant	Hep B	HIB	Polio			PPV	
birth								
2 months								
4 months								
6 months					MMR	MCV		
12 months								CPox
18 months								
4 years								
12-19 Boostrix			HPV					

Date Last Tetanus: \_\_\_\_\_

Please list any other immunisations that your child may have had:

1 \_\_\_\_\_ 2 \_\_\_\_\_  
 3 \_\_\_\_\_ 4 \_\_\_\_\_

I have chosen not to have my child immunised.

Please give reasons: \_\_\_\_\_

## MEDICAL HISTORY

I give permission to allow the school's First Aid Officer to administer to my child, paracetamol (Panadol, Panamax or soluble Panadol) if deemed necessary following an examination of my child.

Yes

No

PARENT SIGNATURE / GUARDIAN: \_\_\_\_\_



# HOPE

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### POLICY AGREEMENT

**PLEASE NOTE PARENTS ARE REQUIRED TO SIGN BELOW. PLEASE CIRCLE YES OR NO**

<b>Discipline Policy</b>	I hereby affirm our support and understanding of the discipline policy of Hope Christian College.	Yes    No
<b>Enrolment Declaration</b>	<ol style="list-style-type: none"> <li>1. In enrolling my child I accept that they will be educated in the Christian faith and in a Christian Educational environment.</li> <li>2. I accept that support of school staff, and co-operation concerning school activities is essential</li> <li>3. I accept that we will abide by the policies as amended from time to time.</li> <li>4. I accept that Hope Christian College reserves the right to suspend or expel a student for serious or continual breaches of school rules and regulations.</li> <li>5. I accept the standards set by the school regarding grooming, uniform, and personal presentation.</li> <li>6. I accept responsibility for the payment of tuition fees and other costs associated with the education of my child.</li> <li>7. I accept that Hope Christian College does not accept liability for damage or loss of any personal possessions of students</li> <li>8. I agree to support the Release of Information Policy.</li> </ol>	Yes    No
<b>Parent Contract</b>	<ol style="list-style-type: none"> <li>1. I give my support to the policies and programs which are implemented by the Board and Principal.</li> <li>2. I support the integrity of the Principal and Staff by consulting them in the event of any situational dispute, and in such a dispute will privately consult the relevant staff member. If the matter cannot be resolved it can be taken to the Principal or Pastor, and then the Board for resolution.</li> <li>3. I will accept the decision of the Board in all matters requiring arbitration.</li> </ol>	Yes    No
<b>Consent for Photographs</b>	<ol style="list-style-type: none"> <li>1. I give consent for photographs, images, and videos taken of my child and their work done during class activities to be published by Hope Christian College in documents, school magazines display and journals.</li> <li>2. I give consent for photographs, images, and videos taken of my child and their work done during class activities to be published on our web-sites. As in our Newsletter which is posted on our Website.</li> </ol>	Yes    No  Yes    No
<b>Internet Usage</b>	I accept that my child is expected to adhere to the rules and regulations that the school has set down concerning computer and internet usage, and accept that if these regulations are breached that my child's usage of the computers and the internet will be withheld.	Yes    No

PARENT SIGNATURE / GUARDIAN: \_\_\_\_\_ DATE: \_\_\_\_\_

## SCHOOL FEE AGREEMENT

FAMILY \_\_\_\_\_ STUDENT \_\_\_\_\_

I have read and agree to the terms and conditions of the HCC fee schedule.  Yes  No

The School Fee that applies to my application is *Full Fee*   
*School Card*

I understand that the School Fees charged by Hope Christian College cover all tuition costs, text books, excursions and camps, but not uniforms, private music tuition, or after-school team sports.  Yes  No

If this application for enrolment is accepted, I understand that it is my responsibility to pay the required School Fees promptly, and to notify the school of any delays.  Yes  No

I understand that each term's fees are to be paid in full before the student commences in the following term.  Yes  No

*I declare that the information supplied in this application is to the best of our knowledge correct. The signing of this application is considered as an acceptance of the programmes and policies as instituted by the School Board, and as carried out by the Principal and staff.*

SIGNED: \_\_\_\_\_ FATHER \_\_\_\_\_ MOTHER \_\_\_\_\_

## ENROLMENT APPLICATION CHECK LIST

**REMINDER:** the **CHECK LIST** below must be completed before you submit your application.

*\*An interview cannot be organised until all of the following have been completed\**

Have you signed all pages of this form where applicable?  Yes  No

Have you provided school reports and NAPLAN tests with this application?  Yes  No

Have you provided copies of assessments or reports of special needs ?  Yes  No

Have you provided copies of Visa or Australian citizenship if applicable? .  Yes  No

**Are all questions answered** by ticking the relevant boxes in each category?  Yes  No

*\*\* If you have any questions or difficulty completing these forms please don't hesitate to ask our friendly staff.*